



SATURDAY,  
MARCH 2

# OF STUDENTS	# OF LEADERS (1:4 RATIO)	SCHOLARSHIP GOAL
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## December

- Meet with your youth leaders and confirm availability for retreat
- Set your goal for number of students, leaders, and scholarships
- Review your student list with your location pastor for scholarship approval
- Announce retreat dates and registration details
- Plan fundraiser dates and special offering Sunday

## January

- Show the promo video to announce registration and scholarships
- Fundraiser #1 date: \_\_\_\_\_
- Special Offering Sunday date: \_\_\_\_\_
- Parent information meeting date: \_\_\_\_\_

**REGISTRATION DEADLINE IS SUNDAY, FEBRUARY 25**

**Late registrations will be accepted until February 28 if space allows.**

## February

- Last chance to register students, email, call, text parents
- Schedule leaders meeting to assign groups and prepare for retreat
- Review the schedule, list of what to bring, transportation, and housing assignments
- Fundraiser #2 date: \_\_\_\_\_

**Transportation will be coordinated by your location and you must plan for breakfast before arriving to the conference. Arrival time is 9:00am on Saturday and departure 9:00pm that night.**

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